

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 3rd June 2019

Councillors present:-

Peter Leigh Derek Aldous Adam Banham
Beverley Leek Gerald Peachy Steve Sewell Richard Tucker

1.1 District and County Councillors' Report

County Councillor Colin Foulger reported that the consultation for the A47/A11 Thickthorn junction improvements is now open; locals and Highways England all have opinions of the proposals. He reported that Norfolk County Council's new cabinet system has started and Cllrs have been informed what committees they are on and are getting used to their committees.

District Councillor Nigel Legg stated that he didn't have a lot to report from SNC, as they had been busy being trained on being Councillors. He reported that he had been to a training session on planning where it was noted that the GNLP would include 7200 new homes up to 2036 and it had been suggested that South Norfolk and Broadland Councils would be allocated more than their due share and in light of this he thought it was important to keep a close eye on GNLP proposals and consultation periods.

District Councillor Gerry Francis reported that he had been on more training exercises and trying to keep up with parish council meetings and once he had more knowledge he would contribute more.

District Councillor Vivienne Clifford-Jackson reported that she too had been completing lots of training and had also attended an Open Day at the Earlham Institute that is looking at taking a different approach to ash die back disease: instead of cutting down the trees they are observing and learning from those which survive. She also reported that SNC's Member Ward Fund has had the rules made clearer and some criteria changed. Applications for Community Action Fund grants need to be submitted by 20th August with the decision meeting being held on 20 September. The deadline for Member Ward grants is December and Go for It grants are also still available.

Cllr Leigh read out for the attention of the District Cllrs, an email from November 2017 concerning the allotments at Long Lane and the S106 agreement and reported that the work was still not complete. He reported that he had walked round the site with a local contractor for a costing so that MPC could finish the water works required to get the site operational; also it was disappointing that between November 2017 and June 2019 all that had happened on the site was the construction of a tin shed despite the S106 conditions stating that after 90 homes were built the site should be handed over in line with the conditions as stated in the S106 agreement. Cllr Leigh reported that the second allotment site only has two water troughs although the car park looks good; to date this matter has cost MPC c£1400 in lost rent and legal fees to date.

Cllr Clifford-Jackson asked if a summary of the facts relating to the S106 agreement in relation to the allotments could be forwarded to her, so she could discuss the issues with SNC.

Cllr Legg advised that MPC should escalate their previous complaint to a higher level in SNC, so that the complaint was direct downwards for the Case officer to resolve/comment.

Cllr Leigh reported that the transfer paperwork had been ready to sign 6 – 8 weeks ago and SNC's Case Officer is not interested in the breach of the S106 agreement and it should be noted that MPC didn't receive any financial benefit from the Oakley Park development.

1.2 Public Session

A resident raised a concern about the bus stop opposite the Co-op and although the pot hole had been filled the repair was not extensive enough to resolve the problem of those waiting at the stop getting soaked by the puddles that still form in front of the stop.

A resident read the following report: *"I haven't been asked to do this, but as an individual I wanted to say a few words personally about the village festival which was run by the football Club over the spring bank holiday weekend. There was such a feel good factor with something for everyone – it was lovely to see so many folks chilling, chatting, dancing, singing, and enjoying the variety of food, drink, music and array of attractions. Once again they worked so hard to make it a festival for all and I think they achieved their aim and should be applauded. As Swardeston celebrate their cricket prowess, I really do hope Mulbarton will celebrate our amazing Football Club, which is not just about football – as their efforts on and off the pitch demonstrate – with the support if the Parish council they have worked hard on Mulberry Park, bringing it up to the required standard for the next division, (sadly the men's 1st team just missed out on promotion but hopefully it'll happen next season!)The club is about local lads and lasses – so, not just the men's teams; I have checked out some stats... they're hoping to have a new "Belles" women's team in time for the next season; they currently have 11 mixed youth teams and a new U9s girls' team and an U16 girls' team. Danny runs "Mini Kickers" every Sunday morning for U6s.Our village club have League or Cup winners at U8s, U9s, U10s, U11, U14s and U15s.The Club have put players through referee courses and they're now refereeing at County level! We are proud of the Club's reputation, the way they play and conduct themselves during matches, as well as their hospitality afterwards etc and I know they are gratefully to all whom came and supported the Festival to help them raise necessary funds to continue, and to those who come and cheers on the teams, especially when they are playing at home. The bench in memory of Bryan Tungate is now pitch side and hopefully a date can be agreed for an "official" unveiling by his family."*

It was noted that the event was primarily to raise funds for the Football Club but it has been a success.

Mr Askham introduced himself as the owner of the Tractor Shed on Hall Farm Track and stated that no Lanpro had had their application refused he hopes all now understand that he was not involved in their application; he is not intending to tarmac the track to the his land and that his planning applications are for a small conversion. Cllr Leigh stated that the planning application referred to by Mr Askham was on the agenda under item 9.1 and would be discussed later in the meeting.

2.0 To close the meeting to public participation

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

3.0 To receive and consider apologies for absence

All other Councillors were in attendance.

4.0 To receive declaration of interest on items on the agenda

Cllr Banham declared an interest in any matters relating to planning.

Cllr Leek declared an interest in agenda item 8.0

5.0 To confirm and sign the minutes of the AGM and ordinary Parish Council Meeting held on 13th May 2019.

The minutes of the AGM and ordinary meeting held on 13th May 2019 were unanimously agreed as a true record of the meeting and duly signed after being proposed by Cllr Sewell and seconded by Cllr Leek.

6.0 Finance -To receive financial report and approve invoices for payment as per schedule

A proposed schedule of payments was handed out for approval. Copies of the latest financial summary were also handed out. Following proposal by Cllr Leek and seconding by Cllr Banham all payments were duly passed. A copy of payments is attached to these minutes.

6.1 Review of security patrol contract from June 2019

Cllr Leigh reported that he had a meeting with Dardan's Contracts Support Manager, Ian MacFarlane last week (30.05.19) to discuss the current agreement and had prepared some notes from this meeting that were handed round.

Following discussion Cllr Aldous proposed that the contract be terminated with effect from the 30.06.19, this was seconded by Cllr Tucker and unanimously agreed.

It was noted that Cllrs Leigh and Banham have a meeting with the Police Beat Manager on Wednesday (05.06.19) and that the next meeting should review where MPC is currently and what the options are going forward.

6.2 Review of quote for bus shelter cleaning

Cllr Leigh reported that a quote to clean the bus shelters had been received: £20 per shelter and the contractor would clean them twice yearly. Following proposal by Cllr Peachey and seconding by Cllr Leek it was unanimously agreed to accept this quote.

6.3 Review of quotes for skate park resurfacing

Cllr Leek reported that quotes had not yet been received and asked for the matter to be deferred to the next meeting.

6.4 review of quote for bus shelter roof

Following discussion it was unanimously agreed to allocate a budget of £300 for this work to be completed.

6.5 Review of quote for ditches around the Common

Cllr Leigh reported that a local contractor had estimate the work, to restate the ditches along the top of the Common and down towards Forge Gardens, would take 2 – 3 man days at a cost of £240 per day. Following discussion Cllr Leigh proposed that this quote be accepted, this was seconded by Cllr Leek and unanimously agreed.

6.6 Review of quotes for tree planting at school/surgery carpark

Cllr Leigh reported that SNC had cut the tree stumps again but the area still looked a mess. He reported that if MPC waited until November they would be able to get free trees, if they wanted sooner than this then the cost would be c£61 for a selection of mixed deciduous trees; the total cost for 40 trees and posts and bands would be c£500. Following discussion it was agreed to discuss the options and availability of funding support until the next meeting, although it was agreed this would be a good community project for late September/early October.

7.0 Formal approval of Annual Governance and Accountability Return 18/19:

7.1: Consider and approve Section 1 – Annual Governance Statement 2018/19

Cllr Leigh read out each of the eight applicable statements in turn to allow for each statement to be unanimously agreed before moving onto the next. All statements in Section 1 were unanimously agreed in this way. Cllr Leigh duly signed the relevant section on the Annual Governance Statement Return before it was signed by the Clerk.

7.2: Consider and approve Section 2 – Accounting Statements 2018/19

Following proposal by Cllr Leigh and seconding by Cllr Leek it was unanimously agreed to approve Section 2 of the Annual Governance Statement Return 2018/19. Cllr Leigh duly signed the relevant section on the return.

8.0 To discuss maintenance of ditch between 26 and 32 Long Lane

Cllr Leek reported that Highways have accepted responsibility for the fence in the area but the maintenance of ditches and who owns them is a mixture of the property owner and the Environment Agency. Cllr Leek proposed that the top of the ditches between 26 and 32 Long Lane be added to the current grounds maintenance contract for a twice annual trim.

Following discussion it was agreed to contact Highways to see if they would be maintaining the area now that they have taken responsibility for the roadside edge of the ditch or if they would want it added to the verge contract that they already have in place with MPC and what would be their compensation to MPC for this additional work.

9.0 Planning Application: 2018/0872 – Land east of Norwich Road

Cllr Leigh reported that there were no updates at present relating to this application.

9.1 To consider any other planning applications

- 2019/1052: 17 Cuckoofield Lane: proposed two storey extensions to the side and rear, lean-to single storey extension to rear and porch to front

Following discussion it was unanimously agreed that MPC had no objections.

- 2019/1107: Tractor Shed, Old Hall Farm track, The Common: variation of condition 2 of permission 2019/0123 – addition of a first floor area and three velux windows to new dwelling

Following discussions a number of concerns were raised regarding this application including mention of a new building, the structural integrity of the building and that the application should be on certificate B; a final draft of the response from MPC will be circulated to all Cllrs for approval prior to submission by the deadline.

- 2019/1155: South Barn, 15 Rectory Lane, Mulbarton, NR14 8AG

Following discussion where it was confirmed that this was a listed building consent application it was unanimously agreed that MPC had no objections.

10.0 Correspondence requiring consideration

- Email complaining about the noise on the second day of the Football Festival. Cllr Leigh reported that the Football Club have apologised to the complainant
- Email from Tennis Coach – Sam hopes to have a coach in place for the summer and start sessions again in Mulbarton if the numbers and demand make it viable

11.0 Sub-committee/liaison officer reports

Cllr Leigh reported that Pickleball is taking place on a Saturday and Sunday afternoon and the coach is looking at the possibility of having another two courts marked out on the MUGA.

Cllr Leigh reported that the swings behind the village hall are still need of a renovation.

Cllr Leigh reported that a meeting of the Common Steering Committee needs to be arranged.

Cllr Leigh reported that the report for the Swamp retaining wall needs to be chased again.

MPC were still awaiting yearly maintenance work on the MUGA court to be completed

11.1 Review of outstanding works list

It was agreed not to install a dog bin at Oakley Park as Hopkins Home have already installed bin and arranged for SNC to empty them.

Infilling of gaps on the skate park ramps: if the area was resurfaced as discussed earlier this would no longer be an issue.

Cllrs Aldous and Tucker arranged for a litter pick to be completed at the Meadows play area on Saturday (08.06.19).

Cllr Leigh reported that he would like to have a target date against each item on the outstanding works list by the next meeting.

Cllr Tucker reported that he heard from two residents in favour of a new war memorial and two not in favour. He would like to take a more targeted approach: ideas suggested included a leaflet drop, writing to organisations in the village or a survey on the village website. It was also suggested that a lower key approach of installing benches may be an alternative.

Cllr Leigh reported that the GNLP would be out for consultation later in the year but it would be prudent to start thinking about this sooner rather than later.

12.0 To receive any items for inclusion on the next agenda

- Review of meeting with Beat Manager and options moving forward
- Review of quotes for skate park resurfacing
- Review of quotes for preparatory work and tree planting at the school/surgery carpark
- War Memorial – way forward to gage support of the village for the proposal
- GNLP – pre-consultation planning

13.0 To adjourn the meeting for the 2nd public session

Cllr Leigh formally closed the meeting and opened up the second public session.

Cllr Clifford-Jackson reported that the curate Andrew North will be leaving the parish in the summer (July) to take up a new commission and it may be worth talking to him about MPC's ideas for a new War Memorial.

A resident reported that they found the footpath on Long Lane, mentioned early, did become quite dangerous times especially as the wire fence was damaged.

Cllr Leigh confirmed to a member of MALGA that the extra costs being incurred by MPC due to the delay in the transfer of the new Long Lane site would not be at a detriment to the current allotment sites or holders.

Mr Askham in relation to the planning application 2019/1107 reported that a further structural engineers report has stated that the building would take a second floor and foundation test hole results have come back satisfactory and that he had legal permission to use the track for access to the building.

There being no further business the meeting closed at 9.12pm.

The next meeting will take place on Monday 1st July 2019 at 7.30pm.

Payments for May 2019

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102563	Norfolk Parish Training & Support	Public Rights of Way training	40.00		40.00
102564	Crook Powerwashing	MUGA annual maintenance	300.00		300.00
102565	Ribbonsdale Nurseries	Monthly grounds maintenance	1017.49	203.49	1220.98
102566	A Phillips	Expenses	50.15	2.20	52.35
102567	A Phillips	Salary	617.48		617.48
102568	HMRC	PAYE	172.23		172.23
102569	Dardan	Security Patrols	424.00	84.80	508.80
		Total for month:	2621.35	290.49	2911.84