

Mulbarton Parish Council

Grant Application Form

If you require a copy of Mulbarton Parish Council's Grant Awarding Policy document before completing this form then please contact the Parish Clerk at the address shown at the end of this form.

Organisation name:

Organisation address:

Organisation email address:

Organisation contact name:

Contact name correspondence address:

Eligibility checks: (please tick/complete each section as appropriate)

- Charity
- Voluntary Group
- Community Organisation.

- The organisation operates within the Parish and provides benefit to the local community
- The organisation is not located within the Parish but does provide benefit to the local community (Groups operating outside the parish boundary will be limited to no more than £100).

- The activity / organisation is not one which is the responsibility of a Statutory Authority.
- This application is not from school for an activity that takes place within the school day.
- This application is not for general fund raising.

Qualifying Applications

Please give details to show that your group/organisation is based within the parish; that it is constituted for the benefit of parishioners; that it is (largely) run by parishioners and demonstrate that such funding will benefit the Parish or its parishioners. (If you have attached supporting documents please specify why they are relevant)

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Please indicate how the application relates to one or more of the following:

- Purchasing equipment either in part or in full
- Funding transport to enable group members to partake in a group trip or outing
- For training activities, or to purchase the expertise of a trainer / facilitator
- Raising the profile of the group's work
- Covering running costs of a viable group experiencing a period of hardship
- Hosting special events or celebrations
- Providing recreational facilities

Support Information: (please attach the following documents to your application form)

- a financial summary for the group (e.g. current available funds). We may require you to produce bank statements for the current or preceding years.
- provide detailed accounts (to the satisfaction of the Parish Council) for the three preceding years prior to the application. We may request that these are signed off by an approved auditor and/or the Charity Commission.
- a description of what the funds will be spent on and when
- evidence of an attempt to identify best value for the grant (e.g. 3 quotations)

Declaration:

I confirm that to the best of my knowledge, all the information given in this and any supplementary information and /or supporting documents is accurate and correct.

Signed:

Print name:

Position in organisation:

Date:

Please return completed forms and supporting documents to the Parish Clerk, Mulbarton Parish Council, The Parish Office, The Common, Mulbarton, NR14 8AE. mulbartonparish@btconnect.com

Grant application will be added to the next available agenda for consideration by the Parish Council.

Privacy Policy: We want you to feel confident about the privacy of your personal information, so all details we hold on you are protected by our privacy policy, which is available at www.mulbartonpc.org.uk